

Tahquamenon Logging Museum
9651 State Highway M-123
P.O. Box 254
Newberry Mi 49868
906-293-3700

Rental Contract

This agreement made on _____ 20____,
By and between The Tahquamenon Logging Museum Inc. and
Name _____ Address _____
_____ Phone _____

Hereinafter referred to as the **Renter**.

Renter agrees to rent certain buildings and outdoor spaces located at 9663 & 9651 State Highway M-123 Newberry Mi 49868, under the following terms:

1. **Rental period:** Beginning Day _____ Month _____ Year _____ Time _____ AM/PM
and ending Day _____ Month _____ Year _____ Time _____ AM/PM
2. **Security Deposit:** A security deposit of \$150.00 shall be paid at the time of booking. There is no refund of this deposit if event is canceled. This deposit will be returned once final payment is made and the grounds and buildings are clean and contents of buildings are returned to their original placement, and no unreasonable damage has occurred.
3. **Alcohol:** Renter is required to obtain a host liability insurance policy for the day of the event in order to serve alcohol. This is obtained through your homeowners insurance policy. If the insurance company requires a deputy be present, the renter must hire one and provide proof of such to the museum management. Proof of host liability insurance must be provided to the museum 30 days in advance.
4. The renter shall follow all state of Michigan laws governing the serving of alcohol. Failure to comply with those laws will result in immediate ejection from the property and a loss of deposit.

5. **Cook Shack:**

If renting the cook shack, the museum will provide trash bags, cleaning supplies, (other than napkins) and salt & pepper. Renter shall have use of the dishes, pots and pans, silverware, and utensils. All items will be inventoried before and after event. Missing items must be replaced at renters expense.

Renters are responsible for cleaning sinks, counters, sweep and mop floors, clean refrigerator and walk in cooler. Trash is to be placed in the dumpster next to the Pratt school. Return tables and chairs & benches to ORIGINAL placement. We advise you to take pictures before moving anything.

All decorations must be removed. Trash cans and fire rings returned to their original location.

7. Quiet time for events with music is 11:00 PM
8. Keys for the buildings will be issued the day before the event. Final payment must be made at this time. Keys must be returned the next business day following the event. Security deposits will be returned once cook shack has been inventoried. Usually within one week.
9. Bathrooms will be clean and stocked with paper and soap prior to the event.

The building and grounds must be returned to their original condition **immediately** following the event. If this is not completed by opening time of the museum on the day following the event, renter will not receive a refund of the security deposit.

Rental amounts:

Cook Shack	\$200.00
Music Pavilion	\$100.00
Campsites	\$20.00
Museum's Tent	\$50.00
Garbage fee	\$80.00 everyone pays this fee
Small cook shack	\$50.00
Cleaning fee	\$250.00 (if done by museum staff)

Tahquamenon Logging Museum Inc. Rental agreement.

Board Member / staff _____

Date _____

Renter _____

Date of event _____

Renter address _____

Phone numbers _____ LL _____ cell _____

Fees:

Cook Shack \$ _____

Music Pavilion \$ _____

Campsites X # sites X # days \$ _____

Little cook shack \$ _____

Museum tent use \$ _____

Garbage fee \$80.00

Cleaning fee \$ _____

Security Deposit \$150.00

Total Fees \$ _____

Amount paid \$ _____ Date paid _____

Check ___ Cash ___ Credit/Debit Card _____

Credit/Debit card information

Name on the card _____

Card number/ expiration date / and 3 digit security code _____
